

FILED

NOV 29 2012

RESOLUTION NO. 43, 2012

CITY CLERK

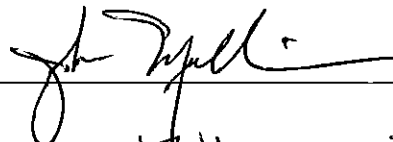
BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Maintenance #0101-0013 budget to meet current and anticipated expenditures within said Department, and,

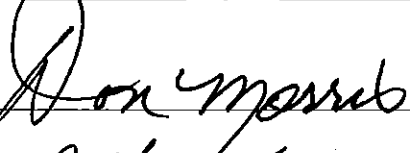
WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

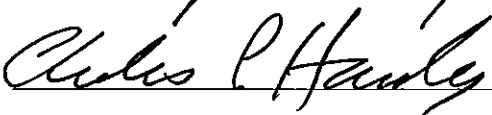
BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #03-436.020	TO: #02-422.005
Gas Utility	Operating Supplies
\$2,000.00	\$2,000.00
<b>Total</b>	<b>\$2,000.00</b>

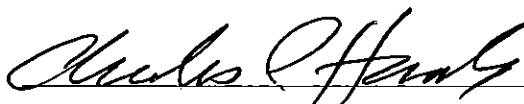
Introduced by:  John Mullican, Councilman

Passed in open Council this 13<sup>th</sup> day of December, 2012.

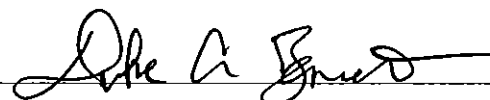
 Don Morris, President

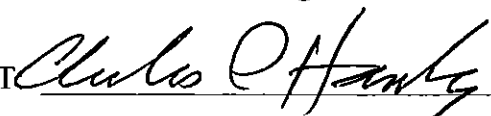
ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14<sup>th</sup> day of December, 2012.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14<sup>th</sup> day of DECEMBER, 2012.

 Duke A. Bennett, Mayor

ATTEST  Charles P. Hanley, City Clerk

# REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Maintenance (0101-0013)

DATE: 11/28/12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-436.020</u>	<u>Gas Utility</u>	<u>\$ 2000-</u>
TO:	<u>02-422.005</u>	<u>Operating Supplies</u>	<u>\$ 2000-</u>

FROM: \_\_\_\_\_ \$ \_\_\_\_\_

TO: \_\_\_\_\_ \$ \_\_\_\_\_

FROM: \_\_\_\_\_ \$ \_\_\_\_\_

TO: \_\_\_\_\_ \$ \_\_\_\_\_

FROM: \_\_\_\_\_ \$ \_\_\_\_\_

TO: \_\_\_\_\_ \$ \_\_\_\_\_

Total Amount to Be Transferred \$ 2000-

Department Head Approval: [Signature] Date: 11-28-12  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-28-12  
(Forward to Controller) Signature

Controller Approval: Leslie A. Ellis Date: 11/28/12  
(Forward to the Legal Department)

Received by Legal: \_\_\_\_\_ Resolution # 43  
Date

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have supplied for the specified accounts.

NOV 29 2012

CITY LEGAL

Revised July 2010

Memorandum

To: Mayor Bennett, President Morris and members of the Council

From: Lennie Snyder 

Date: November 29, 2012

Re: Out of series transfer in Maintenance Budget

When calculating my request for transfer before the Council previously, I had mistakenly thought a bulk purchase had already been posted to my operating supplies budget line. Since it had not, I need to transfer additional funds to cover the expenses.